

**HEAD OFFICE**

303 Church Street  
 Private Bag X 44  
 MOGWADI 0715  
 Telephone: (015) 501 0243/4  
 Fax no : (015) 501 0419  
 E-mail: info@molemole.gov.za



**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
 MOREBENG 0810  
 Telephone : (015) 397 4333 / (015) 397 4327  
 Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: Ralephenya T.D**

**Reference: FIN: 8/1/1/10**

**30 November 2020**

**REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) TO PROVIDE MSCOA TRAINING/AWARENESS FOR MUNICIPAL COUNCILLORS FOR ONE DAY:**

**1. Specification**

Description	QTY	Amount
MSCOA TRAINING/AWARENESS FOR MUNICIPAL COUNCILLORS FOR ONE DAY	30	
<b>Subtotal</b>		
<b>V.A.T @ 15 %</b>		
<b>Total cost (Including V.A.T)</b>		

**The following documentation should be attached to the quotations:**

- a) Central Supplier Database (CSD) summary report( last verified between the date of advert and the closing date)
- b) A fully completed and signed declaration of interest form which is downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)
- c) A fully completed and signed MBD 9 form also downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)
- d) Include in the quotation, the Master Registration Number or Tax compliance status pin [or recent printed copy of tax clearance certificate]
- e) Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation***

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

### **Stage 1: Evaluation on functionality**

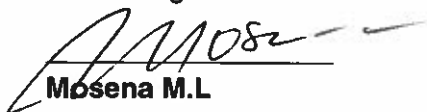
Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE).

<b>Criteria</b>	<b>Weights</b>	<b>Applicable values</b>
Proof of RELEVANT experience by the bidding company in Providing mSCOA Training/ Awareness. Attach 5 appointment letters with contactable references on Client's company letterhead <b>Attach a maximum of 05 projects only</b>	80	
Attach the Certificate of preferred mSCOA trainer by National Treasury	20	
<b>Total</b>	<b>100</b>	

#### **The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBEEA of 2003 and Preferential Procurement Regulation of 2001
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Ms. Wiso P M at 015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **07 December 2020 at 11h00**, clearly marked "**MSCOA TRAINING/AWARENESS**" No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**Mosena M.L**

**Municipal Manager**

Ref-FIN: 8/1/10

---

**Vision: A developmental people driven organization that serves its people\***

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

---